



MAYOR WAYNE J. HALL SR.  
*Chairman*

LUIS FIGUEROA  
*Vice-Chairman*

KERIA L. BLUE  
*Member*

GLADYS E. RIVERA  
*Member*

JOYCE M. SHACKLEY  
*Member*

DANIELLE T. OGLESY  
*Commissioner*

**Regular Board Meeting Minutes**  
**June 21, 2016 at 6:00 p.m. – Tuesday**  
**99 Nichols Court**  
**Hempstead, NY 11550**

- 1. Call to Order: 6:05 p.m.**
- 2. Roll Call**
  - a. Chairman Wayne Hall Sr. - Present
  - b. Vice Chairman Luis Figueroa - Present
  - c. Board Member Keria L. Blue – Present
  - d. Board Member Gladys E. Rivera – Present
  - e. Board Member Joyce M. Shackley - Excused
- 3. Approval of the Meeting Minutes of May 17, 2016**
  - a. Moved by: Vice Chairman Luis Figueroa
  - b. Seconded by: Board Member Gladys Rivera
  - c. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Blue, Board Member Rivera
  - d. Nays: None
  - e. Excused: Board Member Shackley
- 4. Commissioner’s Report**
- 5. New Business:**
  - a. **Resolution authorizing the Inc. Village of Hempstead Community Development to extend an agreement with First Hempstead A.M. E. Church.**
    - i. Moved by: Vice- Chairman Luis Figueroa
    - ii. Seconded by: Board Member Gladys Rivera
    - iii. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Blue, Board Member Rivera
    - iv. Nays: None
    - v. Excused: Board Member Shackley
  - b. **Resolution authorizing the Inc. Village of Hempstead Community Development Agency to adopt a Governance Committee Policy – Amended**
    - i. Moved by: Board Member Gladys Rivera
    - ii. Seconded by: Vice-Chairman Luis Figueroa
    - iii. Ayes: Chairman Hall, Vice- Chairman Figueroa, Board Member Blue, Board Member Rivera
    - iv. Nays: None



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v. Excused: Board Member Shackley

**c. Resolution authorizing the Inc. Village of Hempstead Community Development Agency to adopt an Audit and Finance Committee Policy – Amended**

- i. Moved by: Board Member Keria Blue
- ii. Seconded by: Vice Chairman Luis Figueroa
- iii. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Blue, Board Member Rivera
- iv. Nays: None
- v. Excused: Board Member Shackley

**d. Resolution appointing the Inc. Village of Hempstead Community Development Agency’s Governance Committee**

- i. Moved by: Vice- Chairman Luis Figueroa
- ii. Seconded by: Board Member Gladys Rivera
- iii. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Blue, Board Member Rivera
- iv. Nays: None
- v. Excused: Board Member Shackley

**e. Resolution appointing the Inc. Village of Hempstead Community Development Agency’s Audit and Finance Committee**

- i. Moved by: Board Member Gladys Rivera
- ii. Seconded by: Board Member Keria Blue
- iii. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Blue, Board Member Rivera
- iv. Nays: None
- v. Excused: Board Member Shackley

**6. Motion to close: 6:16 p.m.**

- a. Moved by: Vice-Chairman Luis Figueroa
- b. Seconded by: Board Member Blue
- c. Ayes: Chairman Hall, Vice - Chairman Figueroa, Board Member Blue, Board Member Rivera
- d. Nays: None
- e. Excused: Board Member Shackley



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**Inc. Village of Hempstead Community Development Agency  
Commissioner's Report to the Village Board**

June 21, 2016

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Policies and Committees

Tonight before the Board are resolutions for the approval of the Agency's Audit and Finance Policy and the Agency's Governance Policy. These policies are recommended practices from the New York State Authorities Budget Office (ABO). I have received comments regarding the policies and would like to point out changes have been made to keep the wording for the "CDA Board" consistent throughout the documents.

PARIS

CDA must maintain finance records with the Authority Budget Office and the Office of the State Comptroller. Our auditors are scheduled to start their review of the Agency on July 13<sup>th</sup>. Our draft audit will be reviewed by the Audit and Finance Committee and presented to the CDA Board for approval prior to the ABO's September 1, 2016 deadline for submission.

Residential Rehab

CDA recently completed a residential rehab project on Warner Ave. The project included replacing a furnace and boiler for senior residents. There is one project ready for repair under our 41<sup>st</sup> year CDBG funding. This project includes restoring a roof, gutters and windows. At this time CDA has 4 pending applications. We will continue accepting applications, however additional projects cannot be funded until CDA receives our signed 42<sup>nd</sup> year CDBG funding contract from Nassau County (Approx. date Nov 2016).

Main St.

NYS DOT Main Street Beautification and Pedestrian Access Enhancement Project construction will begin shortly. This project will provide new sidewalks and other pedestrian improvements to be constructed on Main Street from Front Street to Centre Street. CDA will be performing community outreach to business owners to inform them about the project goals and timeframe. CDA anticipates bidding the construction portion of the project in August 2016.

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**VILLAGE OF HEMPSTEAD COMMUNITY DEVELOPMENT AGENCY**

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