



MAYOR DON RYAN
Chairman

LUIS FIGUEROA
Vice-Chairman

KERIA L. BLUE
Member

MARK R. HUBER
Member

GLADYS E. RIVERA
Member

DANIELLE T. OGLESBY
Commissioner

**Regular Board Meeting Minutes
July 18, 2017 at 5:30p.m – Tuesday
99 Nichols Court
Hempstead, NY 11550**

- 1. Call to order: 5:37p.m.**
- 2. Roll Call**
 - a. Chairman Don Ryan - Present
 - b. Vice Chairman Luis Figueroa – Present
 - c. Board Member Keria Blue – Present
 - d. Board Member Mark Huber – Present
 - e. Board Member Gladys Rivera – Excused
- 3. Approval of the Minutes of June 27, 2017**
 - a. Moved by: Vice Chairman Luis Figueroa
 - b. Seconded by: Board Member Keria Blue
 - c. Ayes: Vice Chairman Figueroa, Board Member Blue, Board Member Huber,
 - d. Nays: None
 - e. Excused: Board Member Rivera
- 4. Commissioner’s Report**
- 5. New Business**
 - a. Resolution appointing members of the Inc. Village of Hempstead Community Development Agency Governance Committee.**
 - i. Moved by: Board Member Keria Blue
 - ii. Seconded by: Board Member Mark Huber
 - iii. Ayes: Chairman Ryan, Vice Chairman Figueroa, Board Member Blue, Board Member Huber
 - iv. Nays: None
 - v. Excused: Board Member Rivera
 - b. Resolution appointing members of the Inc. Village of Hempstead Community Development Agency Audit/Finance Committee.**
 - i. Moved by: Vice Chairman Luis Figueroa
 - ii. Seconded by: Board Member Keria Blue
 - iii. Ayes: Chairman Ryan, Vice Chairman Figueroa, Board Member Blue, Board Member Huber
 - iv. Nays: None
 - v. Excused: Board Member Rivera



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c. Resolution authorizing the Village of Hempstead Community Development Agency to amend the consultant agreement with NV5 for the Safe Routes To School (SRTS) Project for Jackson Main Elementary School.

- i. Moved by: Board Member Mark Huber
- ii. Seconded by: Board Member Keria Blue
- iii. Ayes: Chairman Ryan, Vice Chairman Figueroa, Board Member Blue, Board Member Huber
- iv. Nays: None
- v. Excused: Board Member Rivera

6. Motion to close: 5:54p.m.

- a. Moved by: Board Member Keria Blue
- b. Seconded by: Vice Chairman Luis Figueroa
- c. Ayes: Chairman Ryan, Vice Chairman Figueroa, Board Member Blue, Board Member Huber
- d. Nays: None
- e. Excused: Board Member Rivera



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**Inc. Village of Hempstead Community Development Agency
Commissioner's Report
July 18, 2017 at 5:30 PM**

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Brownfield Opportunity Areas (BOA)

CDA was awarded a NYS DOS Brownfield Opportunity Areas grant for \$254,700. As part of the project, CDA has hired AKRF consulting to identify underutilized properties and to prepare a market study for the downtown area. CDA held a conference call with our consultants to schedule public meetings and steering committee meetings for this project.

Safe Routes to School

CDA has scheduled a meeting with the Mayor, Trustees, members of the police dept and our engineering consultant NV-5 to discuss the SRTS projects for the David Paterson School and the Jackson Main School.

Community Beautification – Main Street

Adelphi volunteers from the Freshman Community Action Program are coming to Hempstead on August 23rd. I met with the Mayor and the Trustees on July 12th and discussed CDA programs that can be offered to business owners on Main Street. In your packets are the CDA Signage Grant Application and the design drawings for the Main Street Beautification and Pedestrian Access Enhancement Project. CDA can coordinate with the Mayor's office to distribute information to businesses on Main Street on Aug 23rd. Each of the Village Trustees will also receive this information. The Signage grant application will also be sent to the Building Department, the Planning Board and the Chamber of Commerce.

CDBG Programs

CDA has scheduled site visits to programs that have been awarded CDBG public service funding in the 2016-2017 year. CDA also met with NC OCD regarding our economic development programming and financial resources that we will make available to businesses starting Sept 1st.

Agency Audit

The auditors were working in CDA July 10th and July 12th. The Audit and Finance Committee members will meet in mid-August to review the audit report. The Audit report will be reviewed and presented to the full CDA Board in late August and submitted to NYS Comptroller prior to Sept. 1st. Tonight the Board will vote on the Audit and Finance Committee Members and I would like for the members to please let me know dates they are available in mid to late August.

Agency Code of Ethics

Each of the members tonight will receive a copy of the Code of Ethics, please sign and return to CDA office. You all have also received a copy of the By-Laws for your files.

VILLAGE OF HEMPSTEAD COMMUNITY DEVELOPMENT AGENCY

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