



HOUSING • ECONOMIC DEVELOPMENT • AESTHETICS • LIVING STANDARDS • TAXES • HEALTH • YOUTH

MAYOR WAYNE J. HALL SR.
Chairman

MR. LUIS FIGUEROA
Vice-Chairman

MR. WAYLYN HOBBS JR.
Member

MR. PERRY PETTUS
Member

MR. DON RYAN
Member

MS. DANIELLE T. OGLESBY
Commissioner

Regular Board Meeting Minutes
March 15, 2016 at 6:00 p.m. – Tuesday
99 Nichols Court
Hempstead, NY 11550

- 1. Call to Order: 6:03 p.m.**
- 2. Roll Call**
 - a. Chairman Wayne Hall Sr. - Present
 - b. Vice Chairman Luis Figueroa - Present
 - c. Board Member Don Ryan – Present
 - d. Board Member Perry Pettus – Present
 - e. Board Member Waylyn Hobbs - Present
- 3. Approval of the Meeting Minutes of January 25, 2016**
 - a. Moved by: Vice-Chairman Luis Figueroa
 - b. Seconded by: Board Member Don Ryan
 - c. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Ryan
Board Member Pettus, Board Member Hobbs
 - d. Nays: None
 - e. Excused: None
- 4. Commissioner's Report**
- 5. New Business:**
 - a. **Resolution authorizing the Inc. Village of Hempstead Community Development Agency's Board to adopt the Policies and Procedures Manual.**
 - i. Moved by: Board Member Vice Chairman Figueroa
 - ii. Seconded by: Board Member Ryan
 - iii. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Ryan, Board Member Pettus, Board Member Hobbs
 - iv. Nays: None
 - v. Excused: None
 - b. **Resolution Reviewing and Accepting the By-Laws of the Inc. Village of Hempstead Community Development Agency.**
 - i. Moved by: Board Member Hobbs
 - ii. Seconded by: Vice Chairman Figueroa
 - iii. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Ryan, Board Member Pettus, Board Member Hobbs
 - iv. Nays: None
 - v. Excused: None

VILLAGE OF HEMPSTEAD COMMUNITY DEVELOPMENT AGENCY

50 CLINTON STREET Suite 504
HEMPSTEAD, NEW YORK 11550
TELEPHONE: (516) 485-5737 • FAX: (516) 485-1667



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- c. **Resolution appointing Luis Figueroa as Vice-Chairman of the Inc. Village of Hempstead Community Development Agency Board.**
 - i. Moved by: Board Member Hobbs
 - ii. Seconded by: Board Member Ryan
 - iii. Ayes: Chairman Hall, Board Member Ryan, Board Member Pettus, Board Member Hobbs
 - iv. Nays: None
 - v. Excused: None
 - vi. Abstain: Vice Chairman Figueroa

- d. **Resolution authorizing the submission of the Agency's 42nd Program Year Community Development Block Grant (CDBG) Application.**
 - i. Moved by: Board Member Hobbs
 - ii. Seconded by: Vice Chairman Figueroa
 - iii. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Pettus, Board Member Hobbs
 - iv. Nays: None
 - v. Excused: None
 - vi. Abstain: Board Member Ryan

- e. **Resolution authorizing the Inc. Village of Hempstead Community Development Agency to amend the consultant agreement with the RBA Group for the Safe Routes to School Project.**
 - i. Moved by: Board Member Hobbs
 - ii. Seconded by: Vice Chairman Luis Figueroa
 - iii. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Ryan, Board Member Pettus, Board Member Hobbs
 - iv. Nays: None
 - v. Excused: None

- f. **Resolution authorizing the Inc. Village of Hempstead Community Development Agency to renew an agreement for Bookkeeping services.**
 - i. Moved by: Vice Chairman Figueroa
 - ii. Seconded by: Board Member Hobbs
 - iii. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Ryan, Board Member Pettus, Board Member Hobbs
 - iv. Nays: None
 - v. Excused: None

- g. **Resolution of the Inc. Village of Hempstead Community Development Agency Adopting the budget for FYE 2017.**



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Commissioner

- i. Moved by: Board Member Hobbs
- ii. Seconded by: Vice Chairman Figueroa
- iii. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Pettus, Board Member Hobbs
- iv. Nays: None
- v. Excused: None
- vi. Abstain: Board Member Ryan

6. Motion to close: 6:20 p.m.

- a. Moved by: Vice Chairman Figueroa
- b. Seconded by: Board Member Pettus
- c. Ayes: Chairman Hall, Vice Chairman Figueroa, Board Member Ryan, Board Member Pettus, Board Member Hobbs
- d. Nays: None
- e. Excused: None



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**Inc. Village of Hempstead Community Development Agency
Commissioner's Report**

March 15, 2016

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CDA coordinated a community project on March 7th with volunteers from the Adelphi Gives Back program. Adelphi students assisted the Hempstead Housing Authority by painting interior walls at 260 Clinton Street. CDA is looking forward to planning more events with Adelphi this Fall.

CDA is preparing the Village of Hempstead application to Nassau County for the 42nd Year Community Development Block Grant program. Tonight the board has been presented with the CDBG budget request. CDA sends our application and budget to Nassau County which administers the CDBG funding for the US Department of Housing and Urban Development.

To prepare for our grant application to Nassau County, CDA meets with non-profits to discuss their programs and applications. All non-profits requesting Community Development Block Grant funding had to apply by March 9, 2016.

CDA has also been working with the Hempstead School district to commence the Safe Routes to School Project. This project is sponsored by the NYS Department of Transportation. Presented to the Board tonight is an agreement to continue using our engineering consultants on this project The RBA Group. CDA met with the Principal and Vice-Principal of the David Paterson School to discuss implementing an educational component of the Safe Routes to School program with school staff to educate students and parents about pedestrian safety.

The CDA must maintain records with the Authority Budget Office (ABO) and the Office of the State Comptroller (OSC) on an on-line reporting system, known as the Public Authorities Reporting Information System (PARIS). CDA has presented the Agency by-laws, policies and procedures manual and the proposed 2017 budget to the Board for approval to comply with the PARIS deadline of April 1, 2016.

CDA will hold our next Board meeting on April 18th at 5:30 PM in the Village Board Room.

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